



AgriSolutions® Advantage

May 2010

Helping Agricultural Producers Be
Effective Business Managers

AgManager® Spring Release 5.5.xx

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Technical Support Hours

Regular Office Hours

Monday—Friday

8am—5pm CST

Office Will Be Closed:

Memorial Day

Monday, May 31

In observance of
Independence Day

Monday, July 5

In our last newsletter, we announced the upcoming Spring Release. This release is now available. As mentioned, historically we have provided users one release per year with the last release being December 2009. After releasing in December, we continued to focus on enhancing existing areas of AgManager. We couldn't wait to share these enhancements so we are making them available now instead of waiting until later in the year. We value your commitment to AgManager and want to do everything we can to assure you are receiving all we have available to enhance your experience with our product. As always, many of our enhancements are based upon input received directly from our users and our own staff.

You should have been notified by email that the Spring Release is posted and ready for download from the AgriSolutions website – www.agrisolutions.com. If you did not receive the email, please contact Distribution Services by email distribution@agrisolutions.com.

The 2010 Spring Release enhancements include:

- "Vendor Activity Report" added to provide users a total by vendor listing for a quick review of what

each vendor has been paid to date for the year selected.

- "Change Vendor Code" option added to the Vendor Name & Address selection in the General Ledger to accommodate individual or business name changes while still maintaining the history in one file.
- "Average" column has been added to the Account Activity & Balances detail display to provide the quantity average of each transaction entered that includes a quantity entry.
- "Accrual P & L Summary", "Accrual P & L - Supporting Schedule" and "Accrual Audit Report" reporting options added within the Farm Financial Standards reporting area. These reports provide an accurate and traceable accrual picture for income statement items including income, expense and cost of goods.
- "Change Employee ID" option has been added to the Employee Maintenance selection in Payroll to accommodate individual name changes while still maintaining the history in one file.

- "Apply G/L Payments" option has been added to the Pay Invoices/ Print Checks option in Accounts Payable to allow users to effectively manage items paid in the General Ledger by handwritten checks, withdrawals (EFT) and payments made by reduction of incoming deposits.

As per the recent email notification, visit www.agrisolutions.com to download the current release and documentation. Go to the Client Login area; enter your User ID and Password. Look for and click on the "latest AgManager Release" section. Follow the on-screen prompts to download. Remember you will need to use the "Unlock Key" for installation. This was provided to you in the email notification.

NOTICE for clients who cannot download from website

Clients who cannot download their release from the AgriSolutions website will NOT be shipped the CD unless an email request is received by distribution@agrisolutions.com. A shipping and handling fee of \$14.95 will apply to all CD shipments and will be invoiced upon order.

Hiring Incentives to Restore Employment (HIRE) Act

New Tax Benefits Aid Employers Who Hire and Retain Unemployed Workers

Two new tax benefits are now available to employers hiring workers who were previously unemployed or only working part time. These provisions are part of the Hiring Incentives to Restore Employment (HIRE) Act enacted into law 03-18-10.

Employers who hire unemployed workers this year (after Feb. 3, 2010 and before Jan. 1, 2011) may qualify for a 6.2-percent payroll tax incentive, in effect exempting them from their share of Social Security taxes on wages paid to these workers after March 18, 2010. This

reduced tax withholding will have no effect on the employee's future Social Security benefits, and employers would still need to withhold the employee's 6.2-percent share of Social Security taxes, as well as income taxes. The employer and employee's shares of Medicare taxes would also still apply to these wages.

In addition, for each worker retained for at least a year, businesses may claim an additional general business tax credit, up to \$1,000 per worker, when they file their 2011 income tax returns.

The two tax benefits are especially helpful to employers who are adding positions to their payrolls. New hires filling existing

positions also qualify but only if the workers they are replacing left voluntarily or for cause. Family members and other relatives do not qualify.

In addition, the new law requires that the employer get a statement from each eligible new hire certifying that he or she was unemployed during the 60 days before beginning work or, alternatively, worked fewer than a total of 40 hours for someone else during the 60-day period. The IRS is currently developing a form employees can use to make the required statement.

Businesses, agricultural employers, tax-exempt organizations and public colleges and universities all

qualify to claim the payroll tax benefit for eligible newly-hired employees. Household employers cannot claim this new tax benefit.

Employers claim the payroll tax benefit on the federal employment tax return they file, usually quarterly, with the IRS. Eligible employers will be able to claim the new tax incentive on their revised employment tax form for the second quarter of 2010. Revised forms and further details on these two new tax provisions will be posted on <http://www.irs.gov> during the next few weeks.

The above information was obtained from the IRS website: <http://www.irs.gov>

AgManager® Accounts Receivable Users – Custom Invoice Option

More and more AgManager users have or will begin utilizing the AgManager Accounts Receivable Module. In many case these users have either multiple entities or work with multiple land owners. As a result they have found that the AgManager Accounts Receivable Module can provide accurate tracking of their receivables (dollars they are owed).

Many users appreciate the customized graphical invoice functionality of the AgManager Accounts Receivable Module. This option allows them to print a customized graphical invoice that includes their own company logo or graphic. A sample invoice is shown below. If you are using or anticipate using the Accounts Receivable Module and would like to have your company logo included on your invoices, *email* an electronic file of your company logo (.jpeg) to WebSupport@agrisolutions.com. Please provide your company address to be printed on the invoice and whether you would like the address printed to the right of the logo or below the logo. Please allow 10 days for custom logo preparation.

The image shows a sample invoice from AgManager. It includes a company logo for 'Joe Farmer Land Management AgSystems, Inc.' and a table of items. The table has columns for 'Date', 'Product', 'Description', 'Price', and 'Amount'. The items listed are 'Chester Landlord Share', 'Charles Landlord Share', and 'David Landlord Share'. The total amount is \$3,000.00. The invoice also includes fields for 'Invoice No.', 'Invoice Date', 'Bill to/Account To', 'Customer ID', 'Customer', 'Due Date', 'Amount Due', and 'Amount Enclosed'.

Date	Product	Description	Price	Amount
	Chester	Chester Landlord Share	1,000.00	1,000.00
	Charles	Charles Landlord Share	1,000.00	1,000.00
	David	David Landlord Share	1,000.00	1,000.00
			Total	3,000.00

*** ATTENTION ***

Payroll update supports the recently announced "Hiring Incentives to Restore Employment (HIRE) Act"

If you are taking advantage of the benefits available to employers due to the recently announced "Hiring Incentives to Restore Employment (HIRE) Act" (details available @ <http://www.irs.gov> and in this issue of the AgriSolutions Advantage newsletter), please visit our website at www.agrisolutions.com to download the release that will include the updated files to our Payroll module for this option.

If you need Technical Support assistance or have questions, contact: AgriSolutions Support at 1-888-486-2208 or via e-mail at WebSupport@agrisolutions.com

Learn More about AgManager®

In our last newsletter we announced the addition of the **Basic Training and AIT Session** to our current AgManager training curriculum. We hosted a class mid-May and have additional dates reserved below.

June 14 & 15

July 13 & 14

August 9 & 10

This Basic Training portion of the class focuses on the in's and out's of

AgManager and how to get useful information produced in the form of reports from AgManager. We ask that the person responsible for keying information into AgManager attend this portion of the training.

The AIT session focuses on specifically applying information you learned during the Basic Training to your operation. You will work one-on-one with one of our experienced AgriSolutions staff

members.

For more information on the class refer back to our previous newsletter or send an email to asieducation@agrisolutions.com or call 1-800-454-4524.

Minimum participant requirement: *A minimum of three operations is required to conduct the training. If a class is being cancelled due to lack of participation, we will notify you two weeks in advance of the class.*

AgriSolutions Advantage

For Questions or Comments

Please Call:

1-877-372-3003 or

bdroege@agrisolutions.com

Technical Support Organizational Change

AgriSolutions recently implemented an organizational change that will provide improved staff utilization resulting in better client service and improved communications between the Support Specialists and Systems Development.

Effective immediately, Carolyn Roberts, Assistant Director of Operations and 22 year employee of AgriSolutions will be managing the Support and Distribution Services team members. Carolyn will continue her role as the Key Account Manager for the Farm Credit Services associations, continue to work closely with Systems Development and continue her role in assisting with

AgriSolutions Operations Management.

The Support and Distribution Services team members include:

- Debbie Wilson, Lead Support Specialist and 15 year employee of AgriSolutions who will continue to take the lead role in providing excellent telephone support to AgManager users.
- Sandy Gottlob, Accounting Specialist/ Support Specialist will also be providing excellent telephone support to AgManager users while processing a group of AgriSolutions Service

Bureau client records.

- Mindy Tonsor, Custom Check Processor/ Distribution Specialist will assure custom check orders and AgManager product distribution are both delivered in a timely and professional manner. Mindy will also provide phone assistance when needed within the Support Department.

If you need Technical Support assistance or have questions, contact: AgriSolutions Support at 1-888-486-2208 or via e-mail at WebSupport@agrisolutions.com



Our Tools, Your Success

**Making A
Difference In The
Farmlands Of
The Future**

Birthday Business

Please join AgriSolutions in celebrating our employees birthdays.

Front Row—Hayley Becker and Mandy Bayless

Second Row—Becki Droege and Valerie Bates

Third Row—Judi Boker and Debbie Wilson

Back Row—Chris Whited and Allen Lash



AgriSolutions Products & Services Overview Video

Watch the following video to find out:

- Why AgriSolutions? Our Mission from Allen Lash.
- How can we help your operation succeed?
- Who are the people providing our services?
- If you have a few minutes, and a high-speed connection, please visit our website at: www.agrisolutions.com or click below on the link to see our people, our facility, and learn about our unique, ag-specific products and services.



[Click here to view the introductory video](#)

Upcoming AgManager® Classes – June and July, 2010

Accounts Payable

(1.5 hours)
June 8 at 10:00 am
July 13 at 2:00 pm

Accounts Receivable

(1.5 hours)
June 9 at 2:00 pm
July 14 at 10:00 am

Balance Sheet Maintenance

(1.5 hours)
June 23 at 2:00 pm
July 28 at 10:00 am

Coding

(1 hour)
June 11 at 10:00 am
July 9 at 2:00 pm

Maintenance

(1.5 hours)
June 1 at 10:00 am
June 15 at 1:30 pm
July 6 at 10:00 am
July 20 at 1:30 pm

Month End Activities

(1.5 hours)
June 3 at 10:00 am
July 1 at 2:00 pm

Payroll

(1.5 hours)
June 10 at 10:00 am
July 8 at 2:00 pm

Producing Reports

(1 hour)
June 17 at 10:00 am
July 15 at 2:00 pm

Transaction Entry

(2 hours)
June 2 at 10:00 am
June 16 at 2:00 pm
July 7 at 10:00 am
July 21 at 2:00 pm

Understanding Your Reports

(1.5 hours)
July 27 at 2:00 pm

Registration Information:

To sign up for a course, or for more information, please call 1-800-454-4524 or e-mail asieducation@agrisolutions.com.

Helping Agricultural Producers
Be Effective Business Managers

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