



## Important Year-end Notification

### AgManager W-2 and 1099 Preparation for 2009 Year-end Filings

AgManager utilizes the Aatrix Software interface to prepare W-2's and 1099's. In the past, to print 1099's, users were required to purchase perforated form paper with specific red color indicators required by IRS for 1099 printing from Aatrix. However, in the past, W-2 printing could be done on blank paper with no specific IRS requirements.

Effective with the 2009 year-end filing, printing W-2's to blank paper is no longer an option per the IRS publication 1141 which states, "Employee copies of Form W-2 (Copies B, C and 2) including those that are printed on a single sheet of paper must be easily separated. Providing perforations between the individual copies satisfies this requirement, but using scissors to separate Copies B, C, and 2 does not."

### Effective with the 2009 year-end filing, W-2's can no longer be printed on blank paper.

AgManager users can order the required form paper for Federal W-2's & 1099's guaranteed compliant for state and federal filing directly from Aatrix by calling 1-800-426-0854.

**However, a better and recommended alternative to purchasing form paper is utilizing Aatrix's Complete Service.**

The Complete Service is available from Aatrix for only \$1.49 per form (minimum \$24.95 total per filing). The Complete Service does it all including filing your state copies, federal copies and mailing your employee copies directly to them.

From your AgManager system, you select to Produce W-2's and/or Print 1099 Forms and the Aatrix easy to follow filing wizard will walk you step-by-step through the entire process. **Let Aatrix do the work for you!**

**Complete W-2 and 1099 Filing Has Never Been Easier**  
Visit [www.aatrix.com/agrisolutions/](http://www.aatrix.com/agrisolutions/)

**It's Easy**


- Review/edit all reports
- Confirmation emailed
- eFile payments and reports in a few seconds

**It's Affordable**

- eFiling saves you time
- Eliminates certified mail costs
- Reduces printing supply costs
- Unlimited eFile Package results in **low per filing cost**

**It's Guaranteed**

- Aatrix liability for timely filing if received prior to the eFile Center deadline
- Aatrix guarantees all filings meet requirements for over 170 government agencies



**Go green!**  
Eliminate the need for paper forms.

**Only \$1.49** per employee  
(\$24.95 Minimum)

## Enhancements Coming to Tech Support Services

### Coming Soon! A New Phone Feature that Promises Efficiency

AgriSolutions is proud of its tradition of delivering top notch, customer-orientated technical support. So when we are introduced to a tool that can assist us in improving our customer service, we take action. In the near future, we will be piloting a tool that is designed to more effectively route your questions and other support needs to qualified personnel in an efficient manner.

We are excited to introduce

this feature. With a launch goal of November 1st, we are well underway with development. With all of the preparation and systems testing, we anticipate a seamless implementation. In fact, we suspect you, our client, will immediately recognize and appreciate the benefits. Our new phone support system is designed to handle your inquiry in a timely, efficient, consistent and courteous manner. AgriSolutions is still very committed to providing "live" one-on-one technical support to our clients to assure their ongoing positive

experience. The objectives for implementing this system are:

- Securing a prompt answer to your question
- And reducing the need for you to leave a voicemail message

More detailed information will be published in the next AgriSolutions Advantage newsletter.

## AgriSolutions

Our Commitment

To You

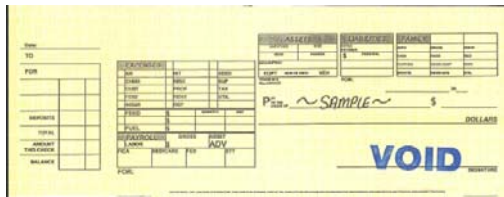
- Tailored to you and your business operation
- Providing you with the information and tools to help your business
- Dedicated to helping you use your information to improve profitability

## AgriSolutions Has Your Check Writing Needs Covered

### AgriSolutions "Agro" Checks

Interested in new checks? "Agro" style checks would be a great idea for our Service Bureau and On-Farm customers who sometimes need to write a check by hand when away from their office computer! Service Bureau customers utilize our "Agro" checks to help assure Accurate, Consistent and Timely information while on-farm users would utilize them for those few instances when a pocket check is needed with the same purpose.

- **Easy Ordering Options**— order by phone, email or fax
- **Fast Delivery**— most standard orders ship within 10 business days
- **100% Satisfaction Guarantee**— your satisfaction is guaranteed



For more information on "Agro" checks, please contact Mindy Tonsor at (618) 372-4030 or email: [mtonsor@agrisolutions.com](mailto:mtonsor@agrisolutions.com)

### Deluxe Checks

Printing your checks from AgManager®? These compatible check forms are available from Deluxe. AgriSolutions® AgManager® customers Save 20%\* on your first order from Deluxe! Deluxe, the nation's leading check printer, has checks and forms guaranteed to work with your AgManager® accounting software program.

- **Superior Service**— friendly and knowledgeable customer service representatives
- **Easy Ordering Options**— order by phone, mail, fax or Internet
- **Fast Delivery**— most standard orders ship within 3 business days
- **Free Security Features**— security features you can trust for your protection
- **100% Satisfaction Guarantee**— your satisfaction is guaranteed

**Mention Priority Service Code (T07267) to Receive  
20% Off \* Your First Order From Deluxe**

\*Not valid with other offers, discounts or reorders.

For more information on our Deluxe checks, please contact Sandy Barnett at (888) 486-2208 or email: [sbarnett@agrisolutions.com](mailto:sbarnett@agrisolutions.com)

*"Plan for the future,  
because that is where you  
are going to spend the  
rest of your life."  
— Mark Twain*

### **AgManager Reminder:**

Remember to make frequent, multiple backups!

Flash Drives, Jump Drives and CD's are all great tools to use for secured backups.

If you need further assistance or have questions, contact: AgriSolutions Support at 1-888-486-2208 or via e-mail at [WebSupport@agrisolutions.com](mailto:WebSupport@agrisolutions.com)

## **AgriSolutions Advantage**

For Questions or Comments

Please Call:

1-877-372-3003 or

[bdroege@agrisolutions.com](mailto:bdroege@agrisolutions.com)

**Personnel Growth**

We are pleased to announce that Sandy Barnett has joined AgriSolutions technical support department.

Sandy worked for Smurfit Stone Container in the Computer Support Department for 14 years, which included both support of customers, as well as, traveling to plant locations and training of employees. Her background lends itself well to both telephone support and training of clients.

Sandy is originally from Paris, Illinois, but has lived locally since 1986. In addition to her business background, Sandy graduated from College of the Mainland and is a licensed Esthetician.

Sandy's hobbies include cooking and she is owner of Flavours Catering in Brighton.

Sandy has two daughters, one lives in Chicago and the other resides in Brighton.

Please join us in welcoming Sandy to the AgriSolutions team!



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Please join us in welcoming Rodney Bray, CPA. Rodney has recently accepted a part-time position with our consulting group.

Rodney has owned his own local tax and accounting business since 1998

in which he prepared tax returns and provided client accounting services such as Financial Compilations, Financial Reviews, Payroll, and Management consulting. Over the years Rodney has also worked for other companies including serving as Accounting Manager/Controller at Holten Meat, Inc. and as an accountant at the Bergman Schraier and Company, CPA firm in St. Louis.

Upon completing his Bachelor of Science Degree in Accounting from SIU-E, Rodney sat for and passed his CPA exam and has maintained that accreditation over the years through

servicing clients and continuing education.

Currently, Rodney resides in Brighton, Illinois with his wife, Kathy. In his free time he enjoys visiting his grandson in Virginia and going to Colorado. His hobbies include landscaping and chess.

We welcome Rodney to AgriSolutions!

*In the end, it's not the years in your life that count. It's the life in your years.*

*Abraham Lincoln*

**Birthday Business**

***Roger Booth***

***Systems Consultant***

***September 13***

***Mindy Tonsor***

***Administrative Asst.***

***October 2***

***Brian Bennett***

***Consultant***

***October 26***



**Visit our Website**

[www.agrisolutions.com](http://www.agrisolutions.com)

## 2009 Tax Law Changes Eric Wagener, EA

### Why Tax Planning is Important...

We have noticed a number of operations this year with a profit higher than normal. Tax planning allows you to understand your current tax position and helps you develop a plan that maximizes deductions and tax brackets.

- **Section 179 Depreciation:** Increased accelerated depreciation amounts for business equipment continue in 2009. For 2009 taxes the maximum amount remains at \$250,000 but in 2010 the maximum amount is scheduled to decrease to \$134,000. Your personal situation may vary how much Section 179 Depreciation is available to you.
- **Bonus Depreciation:** The 50% first year write off for new assets is set to expire on December 31, 2009.
- **Capital Gains:** Discounted capital gains rates are scheduled through December 31<sup>st</sup>, 2010. If you have highly appreciated assets that are going to be sold in the next few years anyway, you should think about completing the transaction before 2011 due to possible changes in capital gains rates.
- **First Time Homebuyer Credit:** The deadline to purchase a first time home, in order to get the tax credit, is November 30, 2009. There have been talks about delaying this a few months but nothing guaranteed yet.
- **Gift Tax:** The gift-tax exclusion in 2009 has been increased to \$13,000 per year. Therefore, you can give up to \$13,000 to any one individual in a year without paying gift taxes.
- **Retirement Savings:** Early in 2010 is a great time to think about converting Traditional IRA accounts to Roth IRA accounts. The Roth IRA is a great tax loophole and should be utilized in retirement savings planning.
- **Mileage Rates:** This year, the IRS rate for using your car for business will be 55 cents a mile. That's down from 58.5 cents in the second half of 2008 but up from 50.5 cents in the first half. Separately, the IRS rate for medical or moving purposes will be 24 cents a mile. That's down from 27 cents in last year's second half but up from 19 cents in the first half. The mileage rate for helping charitable organizations remains unchanged at 14 cents; this one is set by law, not the IRS.

If you don't already have a tax planning appointment call (618) 664-3311 to set one up. Early planning gives you time to find the best tax solution for your business. Our tax professionals strive to help you achieve optimum results for your business.

## Do you Know How to Request AgManager Enhancements?

To ensure all of our clients understand how to communicate enhancement requests, we periodically share the process through our newsletters.

1. We take all requests very seriously.
2. We have a process in place to manage enhancements using a web-based product called Axosoft, which is a database development tool to assign tracking numbers and manage the status of requested improvements.

3. Carolyn Roberts, our Assistant Director of Operations manages all requests and assures the development team and management hears what our clients have to say.

Please realize there are a number of major development projects currently in our database and those major projects take time for design, coding, testing, and documentation. However, without hearing from you, we may not focus on the issues important to you and your business.

To communicate your request, please email Carolyn at

[crobert@agrisolutions.com](mailto:crobert@agrisolutions.com) and provide us with as much detail on the enhancement you are requesting as possible. Be sure to add your name in the body of the email because in some cases, the email address doesn't specify your name. If you have a preferred method of contact (cell, office number, etc.), please add those as well. If Carolyn has any clarifying questions, she will contact you via reply email or phone.

As always, we appreciate your business and want to be responsive to your needs.

## AgriSolutions Products & Services Overview Video

Watch the following video to find out:

- Why AgriSolutions? Our Mission from Allen Lash.
- How can we help your operation succeed?
- Who are the people providing our services?
- If you have a few minutes, and a high-speed connection, please visit our website at: [www.agrisolutions.com](http://www.agrisolutions.com) or click below on the link to see our people, our facility, and learn about our unique, ag-specific products and services.



### Upcoming AgManager® Classes – November thru December, 2009

**Accounts Payable** (1.5 hours)

November 16 at 1:30 pm  
December 21 at 2:00 pm

**Accounts Receivable** (1.5 hours)

November 9 at 1:30 pm  
December 14 at 2:00 pm

**Balance Sheet Maintenance** (1.5 hours)

November 12 at 10:00 am  
December 10 at 2:00 pm

**Coding - Crop** (1 hour)

November 11 at 10:00 am  
November 25 at 2:00 pm  
December 9 at 2:00 pm  
December 23 at 10:00 am

**Maintenance** (1.5 hours)

November 10 at 1:30 pm  
November 24 at 10:00 am  
December 8 at 10:00 am  
December 22 at 1:30 pm

**Month End Activities** (1.5 hours)

November 6 at 2:00 pm  
December 3 at 9:00 am

**Payroll** (1.5 hours)

November 18 at 2:00 pm  
December 2 at 10:00 am

**Producing Reports** (1 hour)

November 3 at 2:00 pm  
November 17 at 10:00 am  
December 1 at 2:00 pm  
December 15 at 10:00 am

**Standards Concepts** (1.5 hours)

November 24 at 2:00 pm  
December 22 at 10:00 am

**Transaction Entry** (2 hours)

November 11 at 2:30 pm  
November 25 at 10:00 am  
December 9 at 10:00 am  
December 23 at 2:30 pm

**Understanding Your Reports** (1.5 hours)

November 19 at 10:00 am  
December 11 at 2:00 pm

**Year End Activities** (2 hours)

December 18 at 1:00 pm

#### Registration Information:

To sign up for a course, or for more information, please call 1-800-454-4524 or e-mail [asieducation@agrisolutions.com](mailto:asieducation@agrisolutions.com).

Our Tools, Your  
Success.

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